

JEFFERSON COUNTY - DIRECTOR OFFICE FOR THE AGING

This work involves planning, developing, coordinating and directing the services, programs and activities of Jefferson County Office for the Aging. This office attempts to improve the status and condition of the elderly through the planning and coordination of various services and programs and in certain cases the provision of necessary direct assistance. The work is performed under general administrative direction from the County Administrator in conformance with local, State and federal laws, rules and regulations with wide latitude allowed in the administration of the overall program. Supervision is exercised over the work of fiscal and professional subordinate employees.

MINIMUM QUALIFICATIONS: Either:

A master's degree from a regionally accredited or New York State registered college or university in social or behavioral sciences, public health, public administration, recreation, education, or related field and two years of administrative or supervisory experience in community organization, human services field or field related to the aging; OR

Graduation from a regionally accredited or New York State registered college or university, with a bachelor's degree in social or behavioral sciences, public health, public administration, recreation, education, or related field and four years of experience in community organization, human services field or field related to serving the aged, two years of which must have been in an administrative or supervisory capacity.

Salary Range: \$ 68,242 - \$76,017 Extensive fringe including health/vision insurance, dental insurance, Deferred Compensation, and NYS retirement. Resume and cover letter including salary requirements accepted through February 3, 2023 at Jefferson County Department of Human Resources, 175 Arsenal Street, Watertown, NY 13601 or online at www.co.jefferson.ny.us.