



SOCIAL WELFARE EXAMINER

Jefferson County Department of Social Services is seeking Social Welfare Examiners, whose main function is determining financial eligibility for the various programs administered by the local social services district and/or recommending amounts of assistance in accordance with established policies and procedures. Civil Service exam required for permanent appointment.

Jefferson County is an Equal Opportunity Employer

Salary Range: \$20.42 - \$25.23/hr. (2023 rate)
 \$21.42 - \$26.23/hr. (2024 rate)

Excellent fringe benefits include:

- Health, Vision, and Dental Insurance
- Flex Spending Account
- NYS Retirement
- Deferred Compensation
- Paid Vacation
- Sick Leave
- And more!

MINIMUM QUALIFICATIONS: Either:

- (A) Completion of two years (60 semester credit hours) of study in a regionally accredited or New York State registered college or university; or
- (B) Graduation from high school or possession of a high school equivalency diploma and two years of experience in examining, investigating, or evaluating claims for assistance, veterans or unemployment benefits, insurance or similar program operating under established criteria for eligibility; or
- (C) An equivalent combination of training and experience as defined by the limits of (A) and (B) above.

SPECIAL REQUIREMENT: Appointees will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate their ability to meet the transportation needs of the job.



**Applications will be accepted until the position is filled,
first review of applications will be December 20, 2023.**

Apply online on our Employment Portal:
<https://jefferson-portal.mycivilservice.com/>



Or send a paper application and resume to:
Jefferson County Dept. of Human Resources, 175 Arsenal St. Watertown, NY 13601.