



Tax Map Technician

Jefferson County Real Property Tax Services is seeking a Tax Map Technician to perform skilled drafting and related office and field work in the preparation and maintenance of tax maps with the responsibility for the accurate plotting and mapping of property line changes and maintenance of related records, experience with GIS and AutoCAD a plus. Civil Service exam required for permanent appointment.

Jefferson County is an Equal Opportunity Employer

Salary Range: \$21.82 - \$26.79 per hour. (2024 rate)

Excellent fringe benefits include:

- Health, Vision, and Dental Insurance
- Flex Spending Account
- NYS Retirement
- Deferred Compensation
- Paid Vacation
- Sick Leave
- And more!

MINIMUM QUALIFICATIONS: Either:

(A) Graduation from a regionally accredited or New York State registered college or university with an associate's degree in civil engineering or drafting or a related field; OR

(B) Graduation from high school or possession of a high school equivalency diploma and two years experience in drafting, tax map preparation or surveying work involving laying out or mapping property lines; OR

(C) An equivalent combination of training and experience as defined by the limits of both (A) and (B) above.



Applications will be accepted until the position is filled.

Apply online on our Employment Portal:

<https://jefferson-portal.mycivilservice.com/>

Or send a paper application and resume to:

Jefferson County Dept. of Human Resources, 175 Arsenal St. Watertown, NY 13601.

