

# ASSISTANT AIRPORT MANAGER



Jefferson County is seeking an individual assisting the Director of Aviation in overseeing the safe and efficient operation and maintenance of the airport, particularly the upkeep of the physical property, buildings and equipment. Duties may include but are not limited to Assisting with management of the airport to comply with federal, state, and local laws, rules, and regulations, conducting regular inspections of airfield runways, taxiways, lighting, and security equipment, and responding to crash-fire-rescue calls.

**Salary Range:** \$75,407 - \$84,871 per year

**Excellent fringe benefits include:**

- NYS Retirement
- Deferred Compensation
- Comprehensive Health Plan, Including Vision
- Candidates may be eligible for the Public Service Loan Forgiveness Program
- Dental Insurance
- Flex Spending Account
- Sick Leave
- Paid Vacation

**MINIMUM QUALIFICATIONS:** Either:

A. Graduation from a regionally accredited or New York State registered college or university with an associate's degree in public administration, business administration, airport operations, airport management, aviation management, or closely related field and two (2) years of airport operations, airport maintenance, or airport crash/fire and rescue experience at an airport with scheduled air service; OR

B. Graduation from high school or possession of a high school equivalency diploma and four (4) years of experience as defined in (A) above.

**\*Jefferson County is an Equal Opportunity Employer\***

**Civil Service Exam Required for Permanent Appointment.**

**Applications will be accepted until the position is filled.**

**Apply online on our Employment Portal:** <https://jefferson-portal.mycivilservice.com/>

**Or send a paper application and resume to:**

Jefferson County Dept. of Human Resources, 175 Arsenal St. Watertown, NY 13601.



[jefferson-portal.mycivilservice.com](https://jefferson-portal.mycivilservice.com)

