

Jefferson County Office for the Aging **SPECIALIST, SERVICES FOR THE AGING**



Jefferson County Office for the Aging is seeking a skilled professional to coordinate a variety of services for the elderly including home/personal care, nutrition services and long-term care services and supports. Public speaking and outreach experience preferred. County wide travel required.

Salary Range: \$23.67 - \$29.23 per hour.

Excellent fringe benefits include:

- NYS Retirement
- Deferred Compensation
- Sick Leave
- Paid Vacation
- Comprehensive Health Plan, Including Vision
- Dental Insurance
- Flex Spending Account
- Candidates may be eligible for the Public Service Loan Forgiveness program

MINIMUM QUALIFICATIONS: Either

(A) Graduation from a regionally accredited or New York State registered college or university with a bachelor's degree; or

(B) Graduation from a regionally accredited or New York State registered college or university with an associate's degree and two (2) years of experience in social casework, social casework in a community or social action program, or as a Community Service Worker in a human services agency; or

(C) Graduation from High School or possession of a High School equivalency diploma and four (4) years of experience as defined in (B) above.

SPECIAL REQUIREMENT: Appointees will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate their ability to meet the transportation needs of the job.

* Human Services experience is that which is involved in the direct delivery of social, economic, or emotional support services to people who are having difficulty coping with the pressures and strains of modern life. The experience requires judgment on the part of the individual in dealing with or responding to the client.

Applications will be accepted until the position is filled,
first review of applicants will be October 17, 2025.

Civil Service exam required for permanent appointment.

Apply online on our Employment Portal: <https://jefferson-portal.mycivilservice.com/>

Or send a paper application and resume to:

Jefferson County Dept. of Human Resources,
175 Arsenal St. Watertown, NY 13601.

Jefferson County is an Equal Opportunity Employer



jefferson-portal.mycivilservice.com

