

Jefferson County

SOCIAL WELFARE EXAMINER (HELP PROGRAM)



Jefferson County Department of Social Services is seeking Social Welfare Examiners, whose main function is determining financial eligibility for the various programs administered by the local social services district and/or recommending amounts of assistance in accordance with established policies and procedures.

Salary Range: \$23.67 - \$29.23 per hour (2025 rates)
\$24.62 - \$30.40 per hour (2026 rates)

Excellent fringe benefits include:

- NYS Retirement
- Deferred Compensation
- Sick Leave
- Paid Vacation
- Comprehensive Health Plan, Including Vision
- Dental Insurance
- Flex Spending Account
- Candidates may be eligible for the Public Service Loan Forgiveness program

MINIMUM QUALIFICATIONS: Either:

(A) Completion of two years (60 semester credit hours) of study in a regionally accredited or New York State registered college or university; or

(B) Graduation from high school or possession of a high school equivalency diploma and two years of experience in examining, investigating, or evaluating claims for assistance, veterans or unemployment benefits, insurance or similar program operating under established criteria for eligibility; or

(C) An equivalent combination of training and experience as defined by the limits of (A) and (B) above.

***This is a Hiring Emergency Limited Placement (HELP) Program appointment. This is a non-competitive permanent appointment, and the Civil Service exam will be waived.**

Applications will be accepted until the position is filled,
first review of applicants will be November 14 2025.

Apply online on our Employment Portal:

<https://jefferson-portal.mycivilservice.com/>

Or send a paper application and resume to:

Jefferson County Dept. of Human Resources,
175 Arsenal St. Watertown, NY 13601.

Jefferson County is an Equal Opportunity Employer



jefferson-portal.mycivilservice.com

