

Jefferson County

GEOGRAPHIC INFORMATION SYSTEMS COORDINATOR



Jefferson County Real Property is seeking a qualified professional to serve as the Geographic Information Systems (GIS) Coordinator. This essential role is responsible for the comprehensive management of the County-wide GIS, including the design, development, and maintenance of system architecture, servers, databases, and web services. The incumbent provides GIS training, technical assistance and user support to County Departments and municipal partners. The successful candidate will serve as the primary liaison for data-sharing agreements with state and regional agencies, utilities, and consultants, while also overseeing the work of GIS specialists. This position requires a thorough knowledge of database management, spatial analysis, and cartographic standards to ensure the delivery of high-quality GIS solutions across the region.

Salary Range: \$32.85 - \$41.56 per hour

Excellent fringe benefits include:

- NYS Retirement
- Deferred Compensation
- Sick Leave
- Paid Vacation
- Comprehensive Health Plan, Including Vision
- Dental Insurance
- Flex Spending Account
- Candidates may be eligible for the Public Service Loan Forgiveness program

MINIMUM QUALIFICATIONS: Either:

- A.** Graduation from a regionally accredited or New York State registered college or university with a Master's degree in Geographic Information Science, Geospatial Technology, Geography, Civil Engineering, Environmental Science, Environmental Studies or a closely related field and two (2) years of professional level work experience involving the use of a full featured Geographic Information System (GIS) software including creating and modifying GIS data; OR
- B.** Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Geographic Information Science, Geospatial Technology, Geography, Civil Engineering, Environmental Science, Environmental Studies or a closely related field and three (3) years of professional level work experience involving the use of a full featured Geographic Information System (GIS) software including creating and modifying GIS data; OR
- C.** Graduation from a regionally accredited or New York State registered college or university with a Associates' degree in Geographic Information Science, Geospatial Technology, Geography, Civil Engineering, Environmental Science, Environmental Studies or a closely related field and five (5) years of professional level work experience involving the use of a full featured Geographic Information System (GIS) software including creating and modifying GIS data; OR
- D.** An equivalent combination of training and experience as defined by the limits of (A), (B) and (C) above.

**Applications will be accepted until the position is filled,
first review of applicants will be January 23, 2026.**

Civil Service Exam is required for permanent appointment.

**Apply online on our Employment Portal: <https://jefferson-portal.mycivilservice.com/>
Or send a paper application and resume to:**

Jefferson County Dept. of Human Resources, 175 Arsenal St. Watertown, NY 13601.

Jefferson County is an Equal Opportunity Employer

