



Peter R. Barnett
Sheriff

Jefferson County Sheriff's Office

753 Waterman Drive
Watertown, New York 13601



Kristopher M. Spencer
Undersheriff

January 27, 2026

VACANCY ANNOUNCEMENT

COOK – At present, one vacancy exists for the position of Cook within the Jefferson County Correctional Facility. This position is 40 hours per week on the day/evening shift (rotating). The salary for this position is \$21.26/hr.

MINIMUM QUALIFICATIONS:

One year of experience in the preparation of food on a large scale.

Anyone interested in this position must file an application with the Jefferson County Department of Human Resources, 175 Arsenal St., Watertown, NY 13601 prior to 5:00 pm on February 10th, 2026.

Peter R. Barnett
Sheriff of Jefferson County

cc: Valerie Nugent, Director of Human Resources
Brenda Harwood, CSEA Representative

Administration : (315) 786-2660
Law Enforcement : (315) 786-2671
Corrections : (315) 786-2688

Civil Office : (315) 786-2714
Records Office : (315) 786-2710
Pistol Permits : (315) 786-2711

Address all communications and make checks payable to the Sheriff of Jefferson County.