

Jefferson County Office for the Aging

DEPUTY DIRECTOR OF OFFICE FOR THE AGING



Jefferson County Office for the Aging is seeking a qualified professional to serve as Deputy Director. This executive-level position holds primary responsibility for assisting in the administration, coordination, and strategic development of essential services tailored to the aging population. Acting under the general supervision of the Director, the Deputy Director exercises considerable discretion in managing contract compliance, grant administration, and complex fiscal operations. This role is instrumental in fostering community partnerships and ensuring the seamless delivery of programs related to nutrition, health, and transportation.

Salary Range: \$67,236 - \$75,674 per year.

Excellent fringe benefits include:

- NYS Retirement
- Deferred Compensation
- Sick Leave
- Paid Vacation
- Tuition Reimbursement
- Comprehensive Health Plan, Including Vision
- Dental Insurance
- Flex Spending Account
- Candidates may be eligible for the Public Service Loan Forgiveness program

MINIMUM QUALIFICATIONS:

Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree and three years of experience in community organization, human services, or a field related to the aging, two years of which must have been in an administrative or supervisory capacity.

Applications will be accepted until the position is filled,
first review of applicants will be May 15, 2026.

**Civil Service exam required for permanent
appointment.**

Apply online on our Employment Portal:
<https://jefferson-portal.mycivilservice.com/>

Or send a paper application and resume to:
Jefferson County Dept. of Human Resources,
175 Arsenal St. Watertown, NY 13601.

Jefferson County is an Equal Opportunity Employer

