

~JEFFERSON COUNTY ~

AIRPORT FISCAL & OPERATIONS MANAGER The work involves responsibility for assisting the Airport Manager in overseeing the safe and efficient operation of the airport, particularly the financial accounting systems, including the chart of accounts, ledger entries, audit of claims, purchasing, and accounts payable and receivable.

MINIMUM QUALIFICATIONS: Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in accounting, business or public administration, finance, or economics (including or supplemented by 18 semester credit hours in accounting) **and** 2 (two) years of administrative experience maintaining agency books and preparation of budget and financial reports for a business or government agency; OR

Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in accounting, business or public administration, finance, or economics (including or supplemented by 18 semester credit hours in accounting) **and** four (4) years of experience as defined in above.

Salary range: \$48,774-\$54,262. Applications accepted through **January 25, 2019** at Jefferson County Department of Human Resources, 175 Arsenal Street, Watertown, NY 13601. (315) 785-3147. Civil Service test required for permanent appointment. EOE.