

PROFESSIONAL HELP WANTED

Account Clerk - Jefferson County Treasurer's Office is seeking an individual to perform work involving performance of standard account-keeping practices in maintaining and checking financial accounts and records. Minimum Qualifications: Graduation from high school or possession of a high school equivalency diploma and one year of experience in maintaining financial accounts or records; OR Graduation from high school or possession of a high school equivalency diploma and completion of one year of study in a regionally accredited or New York State registered college, university, or business school included or supplemented by a minimum of six (6) semester credit hours in accounting or bookkeeping. Salary \$15.83/hr (2019 rate), Excellent fringe benefits inc. health ins. + NYS retirement. Applications accepted through December 20, 2019 at Jefferson County Department of Human Resources, 175 Arsenal Street, Watertown, NY 13601. Civil Service test required for permanent appointment. EOE