

# Professional Help Wanted

## Long Term Care Coordinator

**Jefferson County Office for the Aging** is seeking a Long Term Care coordinator responsible for the coordination of services for individuals seeking information regarding long term care services in the County. Duties include but are not limited to developing and maintaining information and contacts regarding long term care resources; providing information regarding services, benefits and governmental programs; providing assistance to clientele in accessing services and programs; Making referrals to outside agencies and recommends clients for services; receiving client referrals from outside agencies and determines need for services; and coordinating activities of a long term care oversight committee.

Minimum Qualifications: Graduation from of regionally accredited or New York State registered college or university with a bachelor's degree in a human services field and three years of full-time paid experience in human services; or  
A Registered Professional Nurse with four years of full-time paid experience.

Salary: \$38,912+ excellent fringe benefits including NYS Retirement. Civil service test required for permanent appointment. Applications accepted until position is filled. A Jefferson County Department of Human Resources, County Office Bldg., 175 Arsenal Street, Watertown, NY 13601, or at <https://jefferson-portal.mycivilservice.com/jobopps> EOE