

## Veterans' Service Counselor

**Jefferson County** is seeking a Veterans' Service Counselor. This position includes responsibility to assist veterans and their dependents in preparation and pursuance of claims for benefits under federal, state, or local laws. The work involves developing original and reopened claims by obtaining medical and legal documentation, assisting in the preparation of claims and appeals, and explaining rights and benefits under the law.

**MINIMUM QUALIFICATIONS:** Either

- A) Completion of two years (60 semester credit hours) of study in a regionally accredited or New York State registered college or university; or
  
- B) Graduation from high school or possession of a high school equivalency diploma and two years experience in examining, investigating, or evaluating claims for assistance, veterans or unemployment benefits, insurance or similar program operating under established criteria for eligibility; or
  
- C) An equivalent combination of training and experience as defined by the limits of A) and B) above.

**SPECIAL REQUIREMENT:** Must be a veteran who served in the active military or naval service of the United States during time of war in which the United States was engaged and who has been released from such service with honorable discharge.

Appointees will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate their ability to meet the transportation needs of the job.

**Note:** Must be able to obtain and maintain accreditation by a National Service Organization during the course of employment.

Salary \$19.65/hr., Excellent fringe benefits inc. health ins. + NYS retirement. Send application and resume to: Jefferson County Department of Human Resources 175 Arsenal Street, Watertown, NY 13601. Or apply online at [www.co.jefferson.ny.us](http://www.co.jefferson.ny.us). Applications accepted until position is filled. Civil Service test required for permanent appointment. EOE.